Octopus™ Terminal Configuration Guide – For Administrators(For cloud versions only)

The fist step to setting up the iPad is to setup the connection details. The login screen of the app will look like the image shown below.
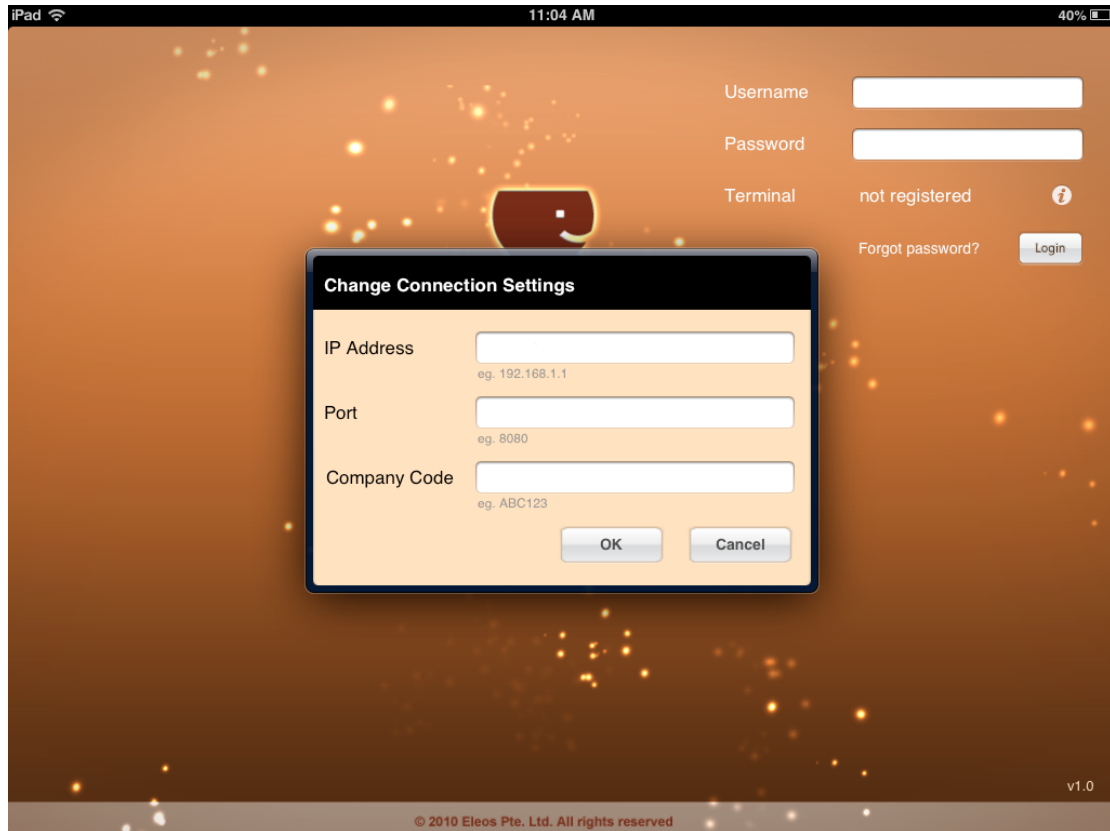

Login Page

First click on the "*i*" button to bring up the Connection Settings popup.
In the Connection Setting popup fill in the

1. Ip Address
2. Port
3. Company Code

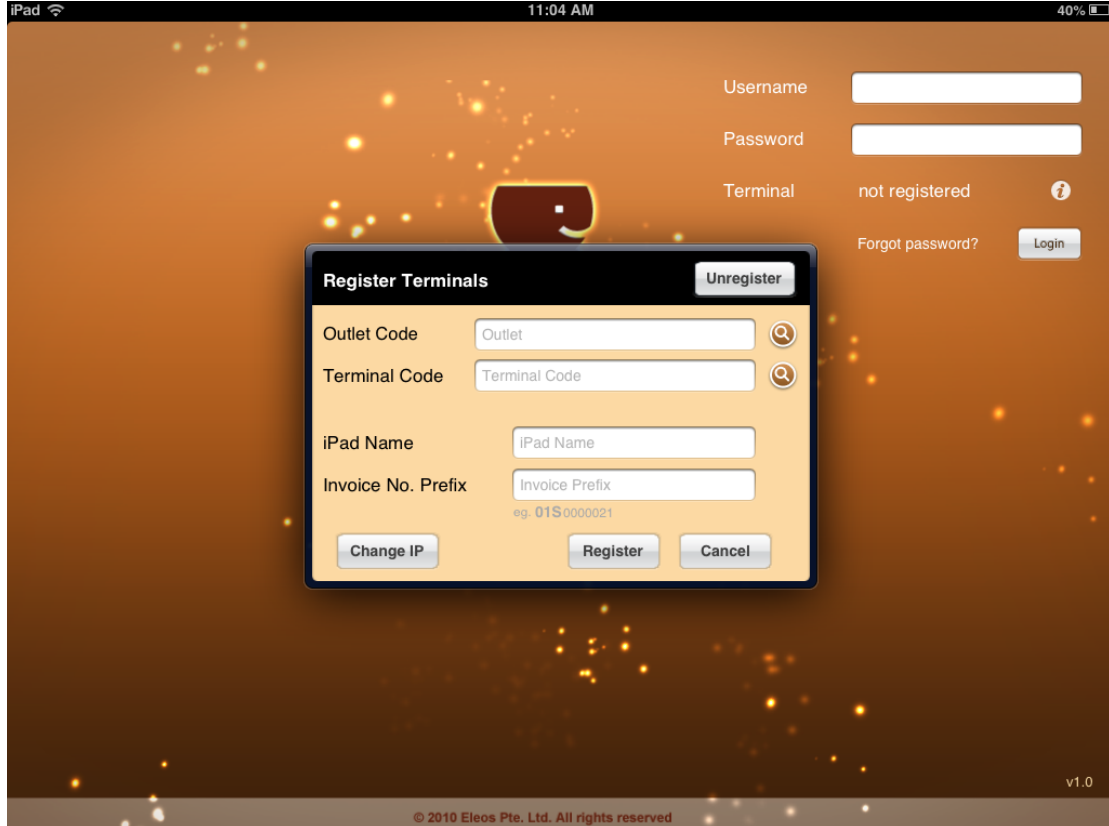These details will be included in an email sent to you by Eleos.

Connection Settings

After filling up the connection details press ok. Then you will be redirected to an admin login popup. Enter the admin username and password given to you in the email. After a successful login the "Terminal Registration" page will popup.

Terminal Registration

Each iPad is considered as a separate "Terminal". Therefor each iPad must be registered with the server before it can be used.

Terminal Registration

Outlet Code: Select one outlet by taping on the search icon to the right of the text box.

Terminal Code: By default there are no terminals in the system. So type in an abbreviation of the Terminal name, as the terminal code. Ex. "TM01"

iPad Name : This is for your own identification purpose. You may choose any name you like.

Invoice Prefix: This is the prefix for the Receipt (or Cheque) number. This field should be limited to four characters.

After filling up the data proceed with registration by taping register button.
If your registration is successful then a confirmation popup will appear as shown below.

Now you can use the admin login given in the email to login to the system.